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Rev. Peter Lee  
Minister of Christian Education  
Rev. Christine Otani  
Community Outreach  
Jane Lam  
Church Administrator  
Wendy Lin  
Night School Coordinator  
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## Day Camp 2010 Glow in the Dark

Matthew 5:16 In the same way, let your light shine before men, that they may see your good deeds and praise your Father in heaven.

Hey Day Camp counselor hopefuls! On the attached application is the history of FCBC Day Camp. Though the explicit purpose of Day Camp is to expose campers to Jesus Christ, some very important side-benefits for counselors include: 1) the development of leadership abilities, organizational skills, and an understanding of group dynamics; 2) a first-hand exposure to the love of Christ and the hand of God, and 3) life-long friendships with campers and fellow counselors. We encourage all of you to consider and think about whether or not God is calling YOU to serve as a counselor this summer. Do not feel like you are less qualified if you do not know the Bible from front to back. It is through God's grace that everyone at Day Camp will have the opportunities to seek Him out and see how real He is. Our directors for this year are Donald Ma and Nate Lee – here is some background on them:

### **My Background: Donald Ma & Nathan Lee**

*Hello everybody!*

*My name is Donald and I am excited that you are thinking about being a counselor at day camp this year, especially those who I had as campers six years ago. A little bit about myself, I am currently a student at the University of California at Davis majoring in Communications and Interior Architecture. Before this year I was a day camp camper for seven years and have been a counselor/volunteer for six years. Day camp have a special place in my heart since it is the place that I was first saw God's love. I've been coming to FCBC since I was in the third grade and got baptized in 2005. In my spare time I enjoy playing softball, basketball and football, cooking and exercising my thumbs. I'm always down for a late night adventure and love exploring new experiences. I am excited at the chance to get to know all of you and will be continually in prayer for you guys and day camp.*

*-Donald*

*Why hello there! You might be wondering who I am. Well, my name is Nate and I have the great privilege of being one of your Day camp directors this summer! Day camp holds a very warm and fuzzy place in my heart, so I am very excited to be partnering with God and one of my best friends, Donald, to continue in the good work that happens at FCBC every year. In total, it's been seven straight summers that I've been involved in Day camp (6 as a counselor, 1 as "staff"). Some may say that I'm lame for never getting a job, but I like to think of it as a testament to how much I love camp. Some facts about me: I'm currently a junior at UC Berkeley (Go Bears!) where I'm majoring in Psychology and Social Welfare. I have been leading Bible studies for the past couple years with InterVarsity Christian Fellowship and I enjoy reading, playing video games, and eating Ramen noodle soup. This past year or so, God has been leading me down an interesting path filled with difficult questions, scary realities, and beautiful reminders of grace. I invite you to join me on this road so we can figure out who God is together. Glow in the dark!!*

*-Nate*

## Announcement of Positions - for new counselor applications

Day Camp 2010

### Camp Background

Since 1959, the First Chinese Baptist Church of San Francisco has been committed to providing quality summer programs for the community. Located in the heart of Chinatown, the church serves both English and Chinese-speaking persons from the surrounding neighborhoods and the larger Bay Area. Our focus for this year is to introduce our Savior Jesus Christ, through the telling of His parables, to the Chinatown youth through Bible lessons, games, activities, not to mention fun and exciting fieldtrips--and of course through witnessing. **This year, Camp will run for 6 weeks, from Monday June 14<sup>th</sup> to Friday July 23<sup>rd</sup>, 2010.**

Job Description- Each year, the structure of Day Camp changes slightly depending upon the working style of the Director and upon the personnel available. Training will be provided so that all applicants will be confident and equipped to do God's work.

We are committed to working with all applicants and believe there is a place for all people interested in serving. However, we do want all applicants to be placed in a position where they can best use their gifts.

### Counselor Criteria

Criteria for the selection process of positions include:

1. Application and recommendations
2. Previous experience working with children
3. Active participation within a Christian church or school fellowship
4. Interview with the Day Camp committee- (time to be announced)
5. Familiarity with First Chinese Baptist Church
6. Availability to work full time for all the weeks of the program

Selection of positions will be decided by the Day Camp director(s) based upon the recommendation of the FCBC Day Camp Committee (which includes members of the Children's Committee, Church Staff, and previous Day Camp Directors.)

### Positions Available

Junior Counselor      Counselor in Training      Volunteer      Intern      After Hours Program

### Description of Positions

A **Junior Counselor** will be expected to:

1. Supervise a group of six to eight children.
2. Teach a Bible-based curriculum.
3. Plan outdoor activities that will enhance the spiritual, mental, and physical growth of children in appropriate ways.
4. Organize crafts, music, drama, and/or other indoor activities.

5. Work in cooperation with both the staff directing him/her and the staff he/she is directing to provide joint activities for children.
6. Manage facilities involved with the group.
7. Attend all staff meeting, training times, and to participate in daily devotions.

**A Counselor in Training (C.I.T.)-** C.I.T.s will be trained in the skills expected of a Junior and ultimately a Senior Counselor. Job responsibilities will vary from individual to individual. Each C.I.T. must attend all staff meetings, training times, and participate in daily devotions.

Applicants will be expected to be available for all the weeks of Camp. Priority in making staff assignments will be given to those who make themselves available to attend all training meetings and work full time in the VCS/Day Camp program. If you are unable to attend full time, please consider these opportunities:

**Volunteers-** Although all counselors are considered to be volunteers, this specified position is for those who want to help out with day camp but are unable to attend full time due to summer school or vacation. We strongly recommend those who are interested in being part of our staff but will not be able to serve full time for more than 3 weeks to consider this position.

**Intern** - The express purpose of this position is to give students an opportunity to serve at Day Camp for one week because they live too far away to commit to the full term. This program has a limited amount of openings and applicants must complete the interview process and be available for all training sessions. The expectations of an intern will vary depending upon the age and experience of the applicant but will be similar to CIT/Junior counselor expectations.

**After Hours Program-** This program is designed to meet this growing need for extended day care as an extension of the regular VCS Day Camp Program. Like the traditional program, the Day Camp After Hours Program (AHP) will run for the same schedule as Day Camp. Each AHP day, however, will only last for two hours: from 3:30, at regular dismissal time, through 5:30, when program participants will be picked up. This time will largely be supervised playtime, and will include one snack time.

*Job Description for After Hours Program Counselors:*

The structure of this program will be a work in progress, and may change slightly as the weeks progress to meet unforeseen needs. However, some basic requirements must be met by AHP staff members:

1. AHP staff members must have had previous experience as a VCS Day Camp counselor, or a similar experience in another program.
2. AHP staff members must be available for the entirety of the program, beginning at 3:15, to receive participants at day camp closing.
3. AHP staff members must be recommended by someone recognized and approved by the CE Board at FCBC.
4. AHP staff members must have a working knowledge of first aid and CPR, as emergency situations may arise.

Any other qualities that will contribute to a happy, healthy environment at FCBC are welcome, but the

above mentioned are the minimum requirements.

Compensation for all positions (except Volunteers):

Every year, the amount of income brought in through Day Camp varies with the number of campers that are enrolled. Because the hiring of the staff must take place before the budget is finalized, the exact dollar stipend cannot be determined until after Camp begins.

Counselors will be given the option of applying any day camp compensation directly to the Youth Camp registration fee. This amount is totally refundable if the counselor is unable to attend. Please check the appropriate box on the application form.

**APPLICATION PROCEDURE:**

1. Return the attached application to First Chinese Baptist Church, attention: Chris Otani or to Day Camp director Nate Lee or Donald Ma.

**APPLICATIONS MUST BE RECEIVED BY SUNDAY, March 28<sup>th</sup>, 2010!**

Interviews will be held **on April 4<sup>th</sup> and April 11<sup>th</sup>** in the afternoon. You will receive a phone call or email regarding the exact time and place.

2. A recommendation letter is required in conjunction with the application.

The Confidential Recommendation application should be given to an adult or youth leader who can assess your capabilities in relation to the position for which you are applying. Be sure to allow the person recommending you ample time to return the form by the deadline date. The person recommending you should return their form separately.

If you have any questions regarding the application process, please contact either Nate Lee at [jabroni177@gmail.com](mailto:jabroni177@gmail.com) or Donald Ma at [doma217@gmail.com](mailto:doma217@gmail.com) or Pastor Chris Otani at (650) 867-0559 or [pastorchriso@yahoo.com](mailto:pastorchriso@yahoo.com)

**Thanks for wanting to share your enthusiasm for the Lord!**

2010 Day Camp Summer Program Application (CIT OR 1<sup>ST</sup> TIME APPLICANT)

VCS/Day Camp June 14th - July 23<sup>rd</sup>, 2010

Name \_\_\_\_\_

Address: \_\_\_\_\_

Street Apt. # City Zip Code

May we contact you my Email? Y N

Email address: \_\_\_\_\_

Cell Phone (\_\_\_\_\_) \_\_\_\_\_

Home Phone (\_\_\_\_\_) \_\_\_\_\_

T - Shirt size: S M L XL

Birthday: \_\_\_\_\_ School \_\_\_\_\_

Year in School this coming fall ('10-'11) \_\_\_\_\_

Church you currently attend \_\_\_\_\_

Position for which you are applying: (You may check more than one; indicating your 1<sup>st</sup> and 2<sup>nd</sup> choices)

Counselor in Training \_\_\_\_\_

Junior Counselor \_\_\_\_\_ Volunteer \_\_\_\_\_ Intern \_\_\_\_\_

After Hours Program \_\_\_\_\_

Answer the following questions in as much detail as possible. If extra space is needed, please continue on another sheet of paper.

1. Why are you interested in serving the Day Camp program of First Chinese Baptist church and why have you applied for this particular position?
2. Describe your prior experience in the Day Camp program or in similar programs.
3. Tell us about any involvement at FCBC or other churches and experience with Christian leadership.

4. Please rank in order (1-5) of your preference the grade level with which you would like to work. (1=strong preference; 5=not preferred)

\_\_\_\_\_ 1<sup>st</sup> grade \_\_\_\_\_ 2<sup>nd</sup> grade \_\_\_\_\_ 3<sup>rd</sup> grade \_\_\_\_\_ 4<sup>th</sup> grade \_\_\_\_\_

5<sup>th</sup> grade \_\_\_\_\_ 6<sup>th</sup> grade \_\_\_\_\_ 7- 8<sup>th</sup> grade \_\_\_\_\_

Names of Relatives/Siblings attending day camp and their grades: \_\_\_\_\_

*We would like to place each person in the assignment of their choice, but this is not always possible. The above ranking is only to assist us in making assignments where staff members will be most effective.*

4. How would you describe your abilities in speaking and writing:

In English? Fluent \_\_\_\_\_ Semi-fluent \_\_\_\_\_ Limited \_\_\_\_\_ None \_\_\_\_\_

In Cantonese? Fluent \_\_\_\_\_ Semi-fluent \_\_\_\_\_ Limited \_\_\_\_\_ None \_\_\_\_\_

In Mandarin? Fluent \_\_\_\_\_ Semi-fluent \_\_\_\_\_ Limited \_\_\_\_\_ None \_\_\_\_\_

The person who will be completing your confidential recommendation is:

Name \_\_\_\_\_ Phone # \_\_\_\_\_

In what capacity does this person know you? (**Cannot be parent or sibling**; if you have prior day camp experience we would like you to get a recommendation from your previous senior counselor or director)

\_\_\_\_\_

5. Please note that all applicants will be expected to be available for training sessions (**Saturdays 5/8, 5/22, 6/11-13**) as well as the full term weeks of Camp.

Priority in making staff assignments will be given to those who make themselves available to attend all training meetings and work full-time in the VCS/Day Camp program.

Please list any known conflicts (vacations, college registration, etc):

\_\_\_\_\_

I verify that all the information given on this application is accurate and true to the best of my knowledge.

I would like to apply a portion of my Day Camp compensation to my Youth Camp registration:

Signature \_\_\_\_\_ Date \_\_\_\_\_

\*\*Please return this application to FCBC 1 Waverly Place, SF 94108, attention Chris Otani

## Confidential Day Camp Counselor Recommendation

Dear Sir / Madame,

\_\_\_\_\_ has applied to be a staff worker at the First Chinese Baptist Church Summer Day Camp. Please answer these questions regarding the applicant. All ratings will be held in confidence. The ratings will not affect hiring, but will be used to assist in the forming of the staff group.

1. How long have you know the applicant and in what capacity?
2. What is the applicant's relationship with co-workers/ fellow students?
3. With respect to the interpersonal relationships and character, what are the applicant's strengths?
4. With respect to the interpersonal relationships and character, what are the growth areas of the applicant?
5. Describe how the applicant works in a team setting.
6. What can you tell us about his/her commitment to the Christian faith relative to his/her age group?
7. If this person has previously served at Day Camp, what are some areas of improvement for them?
8. Other comments (use back if necessary):

Name: \_\_\_\_\_ Date \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ E-mail (optional) \_\_\_\_\_

Thank you! Please return this recommendation, sealed, to First Chinese Baptist Church, 1 Waverly Place SF, CA 94108

Attn.: Chris Otani or Day Camp